

MINUTES
LIBRARY BOARD OF TRUSTEES MEETING
February 13, 2018

Attendance: Trustees: Deborah Lancaster, Marian Goode, Scott Ames, Kristine Roberts, Ellen Snoeynenbos: Library Director, Jed Phillips: Assistant Library Director. Absent; Paula Phillips, David Church.

The meeting was called to order at 5:30 pm by Deborah Lancaster.

Minutes – Review of January 10, 2018 minutes.

Scott motions to accept the minutes as written, Kristine seconds the motion and it is approved unanimously.

Monthly Reports: The following reports were reviewed, discussed and accepted: Financial Report, Circulation Report, Children’s Librarian Report and Director’s Report. This motion was made by Marian and seconded by Kristine, and it was unanimously approved by the Trustees.

Unfinished Business:

- The Board welcomes Jed Phillips, as the new Assistant Director, to the Library.
- Ellen has received an estimate to repair the flat roof from Russo-Barr and has passed it along to Art Cabral on the Building Needs Committee. The roof will be inspected 2/14,2018 with regards to what needs to be done, either replacing or repairing it.

New Business:

- The Board reviewed the contract with Teamsters Union #653. A vote was taken and AIF of not approving the contract as written. Changes need to be made to sections 6 and 7. That information was passed on to the Town Attorney, David Gay.
- Deborah motions and Scott seconds, that all employees complete the Planned Time Off form, that is used by other town employees

Next Meeting is February 13, 2018, at 5:30 pm.

Adjournment: at 6:58 pm by David and seconded by Deborah. AIF.

Submitted by Marian Goode, secretary